

William F. Doverspike, Ph.D., P.C.
6111-C Peachtree Dunwoody Road
Atlanta, Georgia 30328-4577
Drwilliamdoverspike.com
Phone: 770-913-0506
Fax: 770-399-0007

Diplomate in Clinical Psychology
American Board of Professional

Diplomate in Neuropsychology
American Board of Professional Neuropsychology

Letters of Reference

Letters of Recommendation

I provide Letters of Recommendation only to students for whom I have provided supervision in Individual Supervision, Group Supervision, or Practicum Seminar, because for such students I have provided weekly supervision for an entire academic year. I will provide a Letter of Reference for any other student who has completed at least one academic course with me provided, however, that a printed version or hard copy of the following information is provided to me: (1) course title, course number, and course dates of any class you have had with me; (2) copies of any Official Grade and Evaluation Forms that I have completed for you; (3) official copy of academic transcript of the school where you were a student; (4) signed written consent and authorization for me to provide a Letter of Reference; (5) your land mailing address to which I can return materials; and (6) the complete name and complete land mailing address of the person or organization to which you wish the letter to be sent. Upon your written request, including my receipt of all these documentation materials at my office address, I will provide a Letter of Reference summarizing your objective academic performance in my class (e.g., numerical grade, letter grade, class rank). The letter will not address any factors that I have not had the opportunity to observe or the assessment data by which to evaluate (e.g., counseling skills, empathic capacity, stress tolerance, personality characteristics, spiritual development, research writing ability, intelligence, creativity, work habits, ability to work independently, punctuality, capacity for self-evaluation, open-mindedness, tolerance for differences, professional identity, commitment to counseling, commitment to religion, and so forth). I do not provide electronic letters or portable document files. Please allow 7 to 10 business days for the letter to be sent from my office.

Composite Board Personal Reference Forms

I will to sign a Composite Board Form D (Personal Reference Form for LAPC) or Form G (Personal Reference Form for LPC) for any former student who has successfully completed at least one academic course with me provided, however, that a printed version or hard copy of the following information is provided to me: (1) course title, course number, and course dates of any class you have had with me; (2) copies of any Official Grade and Evaluation Forms that I have completed for you; (3) official copy of academic transcript of the school where you were a student; (4) signed written consent and authorization for me to provide the appropriate Georgia Composite Board Personal Reference Form; (5) a blank envelope into which I will place the signed Personal Reference Form with my signature on the sealed envelope flap, and (6) a self-addressed stamped envelope with which I will mail the completed materials back to you. I will not address any factors that I have not had the opportunity to observe or the assessment data by which to evaluate (e.g., counseling skills, empathic capacity, stress tolerance, personality characteristics, spiritual development, research writing ability, intelligence, creativity, work habits, ability to work independently, punctuality, capacity for self-evaluation, open-mindedness, tolerance for differences, professional identity, commitment to counseling, commitment to religion, and so forth). I do not provide electronic letters or portable document files. Upon my receipt of all these documentation materials at my office address, I will provide a signed Personal Reference Form. Please allow 7 to 10 business days for the Form to be sent from my office